



**MAHARASHTRA ANIMAL & FISHERY SCIENCES UNIVERSITY**  
**Futala Lake Road, Nagpur - 440 001 (M.S.)**

**APPLICATION FORM FOR THE POST OF ASSISTANT PROFESSOR**  
**& EQUIVALENT POSTS**

**To be filled in by the candidate**

Post Applied for		
Advertisement No.		
Item No.		
Demand Draft No. & Date of issue	Name of Issuing Bank	Amount of Fee Remitted

**Any other post(s) applied under this Advertisement, if any**

Sr. No.	Post(s)	Advt. No. / Item No.

**Date :** **(Name & Signature of the Candidate)**

**For Official Use Only**

Date of receipt of application:

Checked by	Verified by	Assistant Registrar



**MAHARASHTRA ANIMAL & FISHERY SCIENCES UNIVERSITY**  
**Futala Lake Road, Nagpur – 440 001 (M.S.)**

Affix your  
latest pass-  
port size self  
attested  
photograph

1) Name of the post applied for : \_\_\_\_\_ Pay Scale: \_\_\_\_\_

2) Applied under Category : Open/Reserved

3) a) Applicant's full name (As recorded in SSC Certificate)	Surname : _____ First Name : _____ Father's Name : _____
b) Mother's Name	: _____
c) Father's Name	: _____

4) Complete Postal Address :	City _____ Taluka _____ District _____ Pin _____ Contact Ph. No. with STD. Code _____ E-mail I.D.(if any) _____ Cell No. _____
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5) Date of Birth	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td colspan="2">Date</td><td colspan="2">Month</td><td colspan="4">Year</td></tr></table>									Date		Month		Year			
Date		Month		Year													

6) Age as on last date of submission of application form	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td colspan="2">Years</td><td colspan="2">Months</td><td colspan="2">Days</td></tr></table>							Years		Months		Days	
Years		Months		Days									

7) Whether age relaxation is to be claimed? if yes, furnish details	
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8) Marital Status	Married	Unmarried
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No. of living children ( ) and date of birth of last child (necessary undertaking in the prescribed format "A" should be enclosed with the application)									
9) Sex							Male	Female	
10) State of Domicile									
11) Caste/Community									
12) If female, mention caste/community by birth.									
13) Category to which you belong	SC	ST	VJ (a)	NT (b)	NT(c)	NT(d)	OBC	SBC	OPEN
14) Are you seeking (Caste/Category) reservation?								Yes	No
15) If yes, Date and No. of Caste validity certificate						Date	No		
16) Do you belong to non-creamy layer?(applicable for VJ (a), NT (b),NT(c), NT(d), SBC, OBC)								Yes	No
17) Are you seeking other parallel reservation?								Yes	No
If yes, tick the appropriate box.			Physically Challenged	Female	Ex-Serviceman	Project Affected			
A) If physically challenged, Indicate specific category.									
i) If physically challenged, % of disability.									
ii) If physically challenged, nature of disability.					Permanent		Temporary		
B) If Ex-Serviceman, state total no. of years of qualifying service in Armed Forces as on last date of submission of application form.									
18) Are you employed?								Yes	No
If yes, what is your present basic pay?								Rs. AGP.	
19) If selected, are you agree to accept minimum initial pay offered?								Yes	No
If not, state the lowest initial pay that you would accept?								Rs. AGP.	
20)	Whether any disciplinary case is pending against you?							Yes	No
21)	Whether any minor or major penalty imposed upon you during last ten years?							Yes	No
22)	Do you possess the (a) essential (b) desirable qualifications prescribed for the post			a) Essential		Yes		No	
				b) Desirable		Yes		No	
23) Have you passed NET examination in concerned subject?								Yes	No
24) Computer competency : MS-CIT examination?								Yes	No
Any other Computer literacy (As per G.R. dt. 04/02/2013)									

25) VCI/MSVC Registration No. & date of expiry (for Veterinarians only)	Reg. No. :	
	Date of Expiry :	
26) Any other relevant information that you would like to furnish (Use separate sheet if necessary)	Yes	No

### 27. Academic Qualifications

Level	Degree/ Diploma/ Certificate	Year	Institute/ University	Subject(s) with major field	Class / Division / Marks
Graduation					
Masters					
Doctoral					
Post-Doc					
Other					

Note: Please enclose self attested photocopies in support of proof of date of birth and qualifications claimed above

### 28. Employment Record and Experience

Designation	Pay Scale/ Pay band	Organization/ Institute	Period		Duration			Nature of work
			From	To	Y	M	D	
TOTAL WORK EXPERIENCE (Y/M/D)								

### 29. Administrative experience / Additional responsibilities

Sr. No.	Additional responsibilities handled	Institute	Duration		Experience (Y/M/D)
			From	To	

### 30. Participation in Trainings/ Workshops/ Summer / Winter schools/ Refresher courses

Sr. No.	Title	Organizing Institute	Duration (Days)	Dates	
				From	To

### 31. Research Contributions:

A) Externally funded projects handled						
Sr. No.	Title	PI/ Co-PI	Total cost (Rs.)	Funding Agency	Duration	
					From	to

  

B) Patents filed			
Sr. No.	Title	Registration No.	Year

  

C) Technology Generated			
Sr. No.	Title	Implications	Year

### 32. Scientific Publications

A) Papers published in NAAS accredited journals* NAAS score of Scientific Journal 2016 (Effective from 01/01/2017)					
Sr. No.	Authors	Year	Title of the paper	Name of the Journal, Volume, Page Nos.	NAAS score of Scientific Journal 2016 (Effective from 01/01/2017)

\* Attach separate list if necessary

B) Papers published in NAAS non-accredited journals				
Sr. No.	Authors	Year	Title of the paper	Name of the Journal, Volume, Page Nos.

<b>C) Details articles published in conference/ seminar/ symposia proceedings</b>				
<b>Sr. No.</b>	<b>Authors</b>	<b>Year</b>	<b>Title of the paper</b>	<b>Details of conference / seminar, dates and page nos.</b>
<b>D) Papers/ abstracts presented at conferences / seminars / symposia</b>				
<b>Sr. No.</b>	<b>Authors</b>	<b>Year</b>	<b>Title of the paper</b>	<b>Details of conference / seminar, dates and page nos.</b>
<b>E) Books authored/ edited (Minimum 100 pages published )</b>				
<b>Sr. No.</b>	<b>Author (s)</b>	<b>Year</b>	<b>Title of the book</b>	<b>Publisher / No. of pages</b>
<b>F) Book chapters contributed</b>				
<b>Sr. No.</b>	<b>Author (s)</b>	<b>Year</b>	<b>Title of the chapter</b>	<b>Name of the Book/ Editor / Publisher / Page Nos.</b>
<b>G) Training manuals published</b>				
<b>Sr. No.</b>	<b>Author (s)</b>	<b>Year</b>	<b>Title of the manual</b>	<b>Publisher / No. of pages</b>

### 33. Extension Experience

<b>A) Radio talks</b>			
<b>Sr. No.</b>	<b>Title of the talk</b>	<b>Name of the Radio programme &amp; radio station</b>	<b>Date of Recording/ Broadcast</b>

<b>B) Television programmes</b>							
<b>Sr. No.</b>	<b>Title of the programme</b>	<b>Name of the television programme &amp; TV station</b>			<b>Date of Recording/Telecast</b>		
<b>C) Organization of trainings for beneficiaries(farmers/ entrepreneurs / field veterinarians etc.) as the organizing secretary / training coordinator</b>							
<b>Sr. No.</b>	<b>Training programme</b>	<b>Organizing Institute</b>	<b>Beneficiaries</b>	<b>Funding agency</b>	<b>Duration (Days)</b>	<b>Dates</b>	
						<b>From</b>	<b>To</b>
<b>D) Participation in trainings as the resource person</b>							
<b>Sr. No.</b>	<b>Topic of the lecture / demonstration</b>	<b>Training programme</b>	<b>Organizing Institute</b>	<b>Beneficiaries</b>	<b>Date</b>		
<b>E) Participation in Exhibitions/ Vaccination camps / Health camps etc.</b>							
<b>Sr. No.</b>	<b>Name of the camp</b>	<b>Organizing Institute / Place</b>		<b>Activities Undertaken</b>	<b>Date (s)</b>		
<b>F) Popular articles/Extension publications</b>							
<b>Sr. No.</b>	<b>Authors</b>	<b>Year</b>	<b>Title of the publication</b>	<b>Name of the magazine/ publication, volume, number, page nos.</b>			

**34. Extracurricular activities**

A	Have you passed NCC A/B/C Certificate examination? If yes give the details	
B	Have you participated in republic day parade? If yes give the details	
C	Did you participate in the inter-university events like Ashwamedh, Avishkar, Indradhanushya, Avhan etc? If yes give the details	
D	Have you won any medal / prize at inter-university events like Ashwamedh, Avishkar, Indradhanushya, Avhan etc? If yes give the details	

**35. Recognitions / Awards / Medals/ Prizes/ Special Attainments/ Fellowships/ Scholarships**

A) Awards				
Sr. No.	Name of the Award/ Medal/ Prize / Fellowship / Scholarship	National/ International/ State/ University	Awarding Agency	Year

**36. Resource Generation /Generation of funds through novel schemes**

Sr. No.	Activity	Year	Revenue Generated (Rs)	Individual/ Collaborative



**DECLARATION**

I, hereby declare that the information furnished above is true and correct to the best of my knowledge and belief and I will submit the original certificates & documents at the time of interview and also that I have not concealed any fact or withheld any information regarding my past service and record. If any information is found to be false or incorrect or anything is found to have been concealed, I will be disqualified for selection or if appointed, will be liable to termination without any notice or compensation

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of Applicant)

**CERTIFICATE OF VERIFICATION BY THE EMPLOYER**

Certified that Dr./Shri./Smt./Kum.....is working as.....in this Department/office/institute/organization in the pay band Rs. \_\_\_\_\_ basic pay Rs. \_\_\_\_\_ Academic Grade Pay Rs. \_\_\_\_\_. This office has no objection to his/her application being considered for this post. He/she will be relieved as per rules, if he/she is selected for the said post.

1. The entries made in the application of Dr./Shri./Smt./Kum\_\_\_\_\_ for the post of \_\_\_\_\_ have been verified and are correct.
2. There is no vigilance/ disciplinary case against him / her.
3. Details of the Minor/ Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri./Smt./Kum\_\_\_\_\_ is above average for the last five years.

The gist of AAR/ACR grading/ ratings for the past five years is as follows.

Year					
Grading by Reporting Officer					
Grading by Reviewing Officer					

Out ward No.

Date:

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Office Stamp \_\_\_\_\_

# DECLARATION

FORM "A"

(See Rule 4)

I, Shri/Smt/Kum. \_\_\_\_\_  
Son/Daughter/Husband/Wife of Shri \_\_\_\_\_ aged  
\_\_\_\_\_ years resident of  
\_\_\_\_\_

\_\_\_\_\_ do hereby declare as follows:-

1. That I have filled my application for the post of \_\_\_\_\_
2. I have \_\_\_\_\_ (Number) living children as on today. Out of which No. of children born after \_\_\_\_\_ is \_\_\_\_\_ (mention dates of birth, if any).
3. I am aware that if any total number of living children are more than two due to the children born after \_\_\_\_\_. I am liable to be disqualified for the same post.

Place:

Date :

**Name and Signature of the candidate**

**DETAILS OF ENCLOSURES**

<b>Sr.No.</b>	<b>Particulars of Documents</b>	<b>Competent Authority</b>	<b>Date of issue by Competent Authority</b>	<b>Page No.</b>
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Date :

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

## CONDITIONS & GENERAL INSTRUCTIONS

Candidate satisfying the eligibility shall download the prescribed application form from University website and shall submit the application form including the application through proper channel duly completed in all respect to the **Registrar, Maharashtra Animal and Fishery Sciences University, Futala Lake Road, Nagpur-440 001 along with an Account Payee Demand Draft as mentioned elsewhere in this advertisement on or before 17<sup>th</sup> June, 2017 up to 17.30 hrs.**

The University reserves every right of rejection of application form due to non-observance of any of the following conditions and instructions.

1. Separate application should be submitted for each post.
2. The application forms received through e-mail or by fax shall be rejected.
3. Incomplete applications and the applications received after the last date as prescribed above shall be rejected and no correspondence in this respect shall be entertained.
4. The application duly signed by the candidate shall only be entertained.
5. The candidates are advised to fill in the prescribed application form completely in legible handwriting or in typewritten form. Incomplete and illegible application forms and those that are not in the prescribed format shall be rejected.
6. The application form shall be rejected and no communication in this regard shall be made in case; a) the candidate does not possess essential academic qualifications and/ or experience b) the candidate exceeds the maximum age limit prescribed for the post c) self attested copies of essential documents and certificates such as qualifications, experience, age etc. are not enclosed d) Demand draft towards the requisite fee is not enclosed.
7. The candidate must enclose self attested photocopies of all the publications, awards, certificates etc. along with application form
8. The essential qualification, experience and age of the applicant shall be taken into consideration as on the last date of submission of application form.
9. The probation period of the appointee shall be for the period of two years from the date of joining the duties.
10. The Maharashtra Animal & Fishery Sciences University, Nagpur reserves all rights regarding increase or decrease in no. of posts, correction in advertisement and cancellation of whole advertisement.
11. **The candidates desirous of seeking reservation of caste/ category must submit attested copy of Caste Certificate issued by the competent authority failing which their caste/ category claim will not be considered. Further, it may be noted that the claim of reservation shall be given to only those candidates who are domicile of Maharashtra State.**
12. The candidates selected from reserved category shall have to produce original Caste Validity Certificate at the time of joining.
13. **The Candidate belonging to VJ(A), NT(B), NT(C), NT(D), SBC, OBC category should produce "Non-Creamy Layer Certificate" issued on or after 1<sup>st</sup> April 2016 by the competent authority as per Dept. of Social Justice & Special Assistance Government Circular No. CBC 10/2006/C.R.15/BCC-5 dated 5<sup>th</sup> June, 2006 & As per Dept. of Social Justice & Special Assistance Government Circular No. CBC/C.R.182/VJNT-1 dated 13<sup>th</sup> August, 2013**
14. Government servants and the staff working under the Universities and other institutes/organizations **should necessarily submit their application through proper channel**, so as to reach the University on or before the last date of submission.
15. The applicant should satisfy all the mandatory requirements such as age, qualifications, experience etc. as on the last date of submission of Application form.
16. No document shall be accepted after submission of the application form.

17. **The reservation in respect of Physically challenged persons, Female candidate, Ex. Serviceman, Project affected person etc. will be considered as per existing rules of Government of Maharashtra.**
18. Female candidate seeking option of parallel reservation must enclose **“Non Creamy Layer Certificate”** valid for the year 2016-17 or issued after 01/04/2016 by the competent authority with the application form failing which their claim under parallel reservation shall not be considered. **As per Dept. of Social Justice & Special Assistance Government Circular No. CBC 10/2006/C.R.15/BCC-5 dated 5<sup>th</sup> June, 2006 & As per Dept. of Social Justice & Special Assistance Government Circular No. CBC/C.R.182/VJNT-1 dated 17<sup>th</sup> August, 2013**
19. As per Govt. General Administration Dept. Circular dt. 28<sup>th</sup> March, 2005 the candidate must enclose duly signed Declaration form ‘A’ (Declaration of Small Family) along with the application form, failing which the application form shall be rejected.
20. If response from highly qualified and more experienced candidates is adequate, those with less qualification or experience may not be called for interview even though they may be fulfilling the minimum eligibility criteria for the posts applied for. Mere possession of eligibility doesn't impart any right to a candidate for being called for the interview.
21. If disproportionately large number of applications are received, University may conduct screening test or adopt a suitable criteria to short list the candidates to call for the interview.
22. The University shall not be responsible for any postal delay or any loss in transit. Applications received after the last date of submission of the applications shall be rejected and no correspondence in this regard shall be entertained.
23. The University reserves the right not to fill up any post(s) even after selection of a candidate(s) thereof.
24. Nomenclature of a post may be changed as and when need arises.
25. The Pay Scales of post shall carry all admissible allowances as per the rules of the University/ State Government.
26. The candidate shall have to appear for interview, if called for, at his/her own cost.
27. Selected candidate can be posted or transferred in any of the Constituent Colleges/Farms/ Institutes/Centers under the jurisdiction of this University.
28. If at any time after appointment, it is found that the candidate has submitted false information, document, his/her appointment shall be terminated without prior intimation/ notice.
29. **As per Government resolution of Dept. of Information Technology (GAD) dated 2<sup>nd</sup> February, 2013, newly appointed employee, officer shall have to produce certificate of computer proficiency (either MS-CIT certificate or certificate issued by other appropriate agency as specified in the GR) within two years from the date of their appointments, if not submitted along with application form. If the candidate fails to produce the certificate within two years as specified above, his appointment shall stand automatically cancelled without intimation as per the Government Resolution of General Administration Department dated 19.03.2003.**
30. The candidate appointed in the University services after 1 Nov. 2005 would be covered under new “Defined Contribution Pension Scheme” and the existing pension scheme (i.e. Maharashtra Civil Services (Pension) Rules, 1982 and Maharashtra Civil Services (Commutation of Pension) Rules 1984) and General provident Fund Scheme (GPF) will not be applicable as per Government Resolution No. CPS-1005/126/SER-4, dated 31<sup>st</sup> Oct., 2005 and subsequent Government Resolutions issued from time to time. **This rule shall not be applicable to the candidate, who is already working on pensionable post.**
31. Candidate must furnish the detailed information regarding suspension, removal from previous service or any criminal prosecution against him/her or nature of punishment ordered thereof.
32. For the post of Assistant Professor & equivalent, the NET shall remain compulsory. However, the NET will not be an essential qualification for the disciplines in which NET is not conducted. Similarly, the essentiality of NET will be waived off for the candidates holding Ph.D. degree provided, a) Ph.D. degree of the candidate is awarded in regular mode only, b) evaluation of Ph.D. thesis is done by at least two external examiners, c) open Ph.D.

- viva-voce of the candidate has been conducted, d) candidate has published two research papers out of the Ph.D. work of which at least one must be in referred journal, e) candidate has made at least two presentations in conference / seminars based on Ph.D. work. A certificate regarding a to e above issued by the Vice-chancellor / Pro-Vice-chancellor / Dean (Academic affairs) / Dean of Faculty / Director Instructions must be furnished by the candidate.
33. The candidate should attach a separate sheet indicating the list of documents/certificates enclosed along with the application form in a chronological order.
  34. If the space provided for any item is insufficient, candidate may attach self attested separate sheets for the purpose.
  35. The applicants whose applications are rejected on the grounds of non eligibility/in complete applications/not enclosed required documents etc. shall not be intimated by University.
  36. Documents/Certificates issued by the competent authority shall only be considered.
  37. A response to every item in the application form must be given, if the information is Nil or not applicable, the same may be indicated accordingly.
  38. Application (including the application through proper channel)in the prescribed format as downloaded from the website of the University will be accepted on or before **17<sup>th</sup> June 2017** in person or by post on working days along with Demand Draft (non-refundable) of **Rs. 600/- for Unreserved Category and Rs. 300/- for Reserved Category candidate for the post of Assistant Professor / Subject Matter Specialist / Hospital Registrar** drawn only from Nationalized Bank, payable at Nagpur in favour of the "**The Comptroller, Maharashtra Animal and Fishery Sciences University, Nagpur**".
  39. **The candidate must download the "Score Card" attached with this advertisement and fill in the same as 'Self Assessed Score Card', that must be enclosed along with the application form.**
  40. The candidate must secure more than 33 marks out of 80 marks in the past performance (Score Card) to qualify for personal interview.
  41. The experience of past services shall be considered as per the Govt. Resolution/Circular.
  42. Fraud information shall disqualify the candidature and shall liable for punishment at any stage of service.
  43. **CANVASSING IN ANY FORM SHALL DISQUALIFY A CANDIDATE FOR EMPLOYMENT UNDER THIS UNIVERSITY"**

**Sd/-**  
**Registrar**  
Maharashtra Animal & Fishery  
Sciences University, Nagpur